

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING****Wednesday 10<sup>th</sup> November 2021 7:15pm @ The Centre, Halton****Chair:** Cllr Slinger**Present:** Cllr Turner, Cllr Coates, Cllr Jefferson, Cllr Lamb**Clerk:** Luke Mills**21/11/137 To receive apologies for absence and to approve the reasons given**

Apologies were received from Cllr McAleer, Cllr Buntin, Cllr Sewell.

**21/11/138 To approve the minutes of the meeting held on 13<sup>th</sup> October 2021 as an accurate record****It was resolved:** that the minutes be accepted as a true record and to be signed by the Chair.**21/11/139 Declarations of Interests**

Nothing to report.

**21/11/140 Suspension of Standing Orders**

Nothing to report.

**21/11/141 To consider and approve reports:****a) District Councillor Report**

- Nothing to report.

**b) Open Spaces, allotments & burial ground****Open Spaces**Completed/In Progress

- Boardwalk repairs progressing slowly.
- Clearance of overgrown shrubs in the orchard area.
- Removal of partially fallen tree in the Burial Ground.
- Low Road/Recreation Area hedge cut

Planned

- 2 horse signs awaiting installation on the Bay Gateway track
- **Action:** Clerk to give one sign to Cllr Lamb.

Hours

- 102 hrs last month (excl. of holidays)

General

- The owner of the open field(s) near the iron bridge past the Crook O'Lune is planning to plant it as a native woodland.

**Allotments**

- Nothing to report

**Burial Ground**

- Part of a tree bordering the M6 fell down, just missing various headstones. Highways England organised the felling of the remaining part of the tree in case it posed a danger to the M6 traffic.

**c) HCA**

- Nothing to report

**d) Finance Report**

- Mostly within budget.

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
7,046	Salary - Clerk	4,693	2,353	41,206	Precept	41,206	-
11,731	Salary - Groundstaff	7,085	4,646	935	Allotments	90	845
400	Training	-	400	160	Rent	140	20
6,250	Grass Cutting	6,400	-	1,300	Burial Ground	1,350	-
150	Hedge Cutting	-	150	40	Bank Interest	-	40
450	Play Inspection	350	100	-	Damage	-	-
4,613	Repairs & Renewals	4,505	500	-	General	-	-
380	Pitch Feed	375	-	-	Grants	-	-
4,500	Public Works Loan	-	4,500	-	Donations	950	-
200	Audit	408	-	-	VAT	528	2,893
72	Bank Charges	60	12				
200	Clerks Expenses	128	72	43,641	<b>TOTAL</b>	<b>44,264</b>	<b>3,798</b>
1,956	HCA	-	1,956				
2,358	Insurance	1,892	-		<b>CASHBOOK BALANCES</b>	<b>ACTUAL</b>	<i>Forecast</i>
655	Subs	616	39		Gross Receipts	£58,276	62,074
30	Water	42	32		Gross Payments	£33,763	49,864
130	Website	-	130		<b>CASHBOOK BALANCE</b>	<b>£24,513.28</b>	<i>£12,209.83</i>
20	S137	20	-				
-	Refunds	-	-		<b>BANK BALANCES (31/10/21)</b>		
-	Assets	843	-		Current a/c	18.79	
-	Misc	3,453	-		Deposit a/c	30,520.86	
76	B4RN	-	-		<b>BANK BALANCE</b>	<b>£30,539.65</b>	
882	Emergency Response & Flood Grant	-	882				
328	War Memorial Restoration	-	328		<b>FUND BALANCES</b>		
42,427	<b>NET TOTAL</b>	<b>30,870.44</b>	<b>16,101</b>		General A/C	£8,128	
	VAT claimed	-			Village Improvement A/C	£14,885	
	VAT to be claimed	2,893			MUGA Sink Fund A/C	£1,500	
42,427	<b>GROSS TOTAL</b>	<b>33,763</b>	<b>49,864</b>		<b>FUND TOTAL</b>	<b>£24,513.28</b>	

It was resolved: to accept the Finance Report to 10<sup>th</sup> November 2021.

#### e) Planning

##### New Applications

- [21/00139/DIS](#) | Discharge of conditions 3 and 4 on approved application 21/00427/LB
  - Halton Park Farm Park Lane Halton Lancaster Lancashire LA2 6PD
- [21/01235/FUL](#) | Erection of a single storey side extension with excavation of land to create lower ground storage/undercroft, construction of retaining wall and steps
  - 3 The Gardens Halton Lancaster Lancashire LA2 6RE
- [21/01234/FUL](#) | Demolition of existing garage, erection of two storey rear and side extension with dormer extension This is a re application of a previously passed application
  - 39 Clougha Avenue Halton Lancaster Lancashire LA2 6NS
- [21/0202/TCA](#) | Poplar (T1) - 20% reduce and remove lowest leaning branch, Ash (T2) - Fell
  - St Wilfrids Lodge Foundry Lane Halton Lancaster Lancashire LA2 6LT
- [21/01297/PLDC](#) | Proposed Lawful Development Certificate for a loft conversion and installation of rooflights to the front elevation
  - 6 Arrow Lane Halton Lancaster Lancashire LA2 6QN
- [21/0210/TCA](#) | x2 Hawthorne - Fell and replace with native fruit trees
  - The Conifers Church Brow Halton Lancaster Lancashire LA2 6LP

##### Permitted or Closed

- [21/01167/PLDC](#) | Proposed lawful development certificate for the erection of single storey rear extension, installation of two roof lights and patio doors to the rear elevation, construction of canopy to the front, removal of window and insertion of new door to the front and removal of door and insertion of a new window to the side
  - 9 Harrowdale Park Halton Lancaster Lancashire LA2 6QS
- [21/01110/FUL](#) | Erection of first floor extension above the existing garage
  - 7 Low Road Halton Lancaster Lancashire LA2 6LZ

- [21/01264/AD](#) | Agricultural Determination for the replacement of concrete yard
  - Lower Highfield Park Lane Halton Lancaster Lancashire LA2 6PE
- [21/01031/PLDC](#) | Proposed Lawful Development Certificate for the demolition of existing conservatory and erection of a single storey rear extension
  - 27 Sykelands Avenue Halton Lancaster Lancashire LA2 6QF
- [21/00995/FUL](#) | Erection of a two storey side extension and construction of a dormer extension to the rear elevation
  - 65 Beech Road Halton Lancaster Lancashire LA2 6QH

#### **Refused/Withdrawn**

- [21/00037/FUL](#) | Erection of a 2 storey dwelling (C3)
  - Land Adjacent To 141 High Road Halton Lancashire

No comments from the Parish Council.

#### **21/11/142 To consider the Recreation Area planning application**

The Planning Department have requested more information before the planning application for works to the Centre and Recreation Area can be accepted, including:

- To scale plans of the recreation area improvements
- Full arboricultural report on all trees in the area

This is an unexpected amount of work and cost, so Cllr Jefferson will try to speak to planning to understand the best way forward.

**Action:** Cllr Coates to pass on details of an arboriculture consultant.

**Action:** Cllr Jefferson to contact planning department about the application.

**It was resolved:** to allocate up to £1000+vat for a tree survey report.

#### **21/11/143 To receive an update on Castle Hill**

Cllr Coates reported that an inspector from Historic England visited Castle Hill to discuss the site. Any activity that broke the surface of the ground would require approval from Historic England.

Oxford Archaeology North quoted a price of £500 to carry-out a drone survey of the site.

**Action:** Cllr Coates will seek funding to carry-out a drone survey of the site.

#### **21/11/144 To consider plans for new playground equipment**

Cllr Turner reported that users of St Wilfrid's Park think that the swings and climbing frame are the most popular items of equipment; some replacement seating would be appreciated too.

**Action:** Clerk to organise meeting with PlayDale so that Cllr Turner can attend.

#### **21/11/145 To consider preparations for the Queen's Platinum Anniversary**

**Action:** Clerk to mention The Queen's Green Canopy "Plant a Tree for the Jubilee" in the Prattle to see if anyone can suggest spaces where trees could be planted.

**Action:** Clerk to contact Story Homes to see if they would agree to trees being planted in the public open space.

#### **21/11/146 To consider request from resident to prune and remove trees in the orchard area**

A resident has complained about the height of trees and shrubs around the orchard area and the link path.

The grounds staff have carried-out some cutting back of the overgrowth, which has improved the situation, though the height of some of the trees may need to be reviewed.

**Action:** Clerk to mention ash dieback in the Prattle.

**Action:** Clerk to contact owner of land adjacent to the car park on Quarry Road since the ash tree may need attention.

**21/11/147 To review and approve:**

a) Standing Orders

**It was resolved:** to accept and approve the Standing Orders with no changes.

b) Code of Conduct

**It was resolved:** to accept and approve the Code of Conduct with no changes.**21/11/148 To consider and approve accounts for payment for expenses incurred since the last meeting****Reimbursements for Purchases**

Payee	Description	Net	Vat	Gross
LM	Timber treatment for posts, brushes, wipes	31.65	6.31	37.96

**Payments for Approval**

Ref	Payee	Description	TOTAL	NET	VAT
70	Water Plus	Water for BG	5.27	5.27	
71	Lancaster City Council	Pest control	54.00	45.00	9.00
72	Envirocare	Grass cutting - Oct	396.00	330.00	66.00
73	Huws Gray	Post crete x12	97.20	81.00	16.20
74	Pied Piper North	Pest Control 05/12/2020-04/03/2021	202.50	168.75	33.75
75	L Mills	Salary & reimbursements	625.08	618.77	6.31
76	C Richardson	Salary	305.50	305.50	
77	G Bretherton	Salary	282.00	282.00	
78	K Bridgewater	Salary	371.30	371.30	
79	Royal British Legion	Poppy wreath donation	20.00	20.00	
		<b>TOTALS</b>	<b>£ 2,358.85</b>	<b>£ 2,227.59</b>	<b>£ 131.26</b>

**It was resolved:** to approve the above expenditure.**21/11/149 To confirm the date of next Parish Council Meeting**

The next meeting of the Parish Council will be arranged for 8<sup>th</sup> December 2021 at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 20:30. Minutes subject to approval at the next meeting.

Signed..... Chair Date .....